



Questions and Answers

The following is a list of questions and answers that we have compiled based on all the questions that we have received in our email address between May 4th and May 24th 2021.

	Question	Answer
2021 Grants Call		
1	Can applicants receive contribution from other sources for their project, while also applying for support from SCF?	Applicants are allowed to receive contribution from other sources for their project, except from state or government institutions.
2	2.a Will this call support literature translation projects? 2.b Will this call support animation projects?	This call will support only projects that comply with the thematic areas mentioned in the application guidelines. 2.a According to the rules that guide and regulate the selection procedure, please note that at this stage we cannot answer specific questions that relate to the concept of a proposal. 2.b According to the above-mentioned rules, please note that at this stage we cannot comment on techniques and mediums used to

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		implement artistic projects
3	Can applicants apply with more than one project?	Applicants can only apply with one project within a thematic area, but they are welcome to apply in other thematic areas.
4	4.a Can we use a budget higher than 25.000 ALL for the purchase of equipment necessary to the project. 4.b What kind of equipment is considered necessary to the project?	4.a No. Please note that costs for purchase of equipment necessary to the project must not exceed 25.000 ALL. 4.b Any kind of equipment which is related to the process of the production or exhibition of artworks.
5	Can we buy and import equipment necessary to the project from a foreign country?	No. Please note that all the budget from SCF must be spent in Albania.
6	Should the exhibition/installation end within November including the exhibition outside Tirana? (thematic area 1.b)	All project activities must end within five months from the signing of the grant contract. However, in the case of exhibitions, they can stay open for an unlimited period of time, as long as the opening event happens within the above-mentioned deadline.
7	Do visual artists also involve the role of the visual art curator? (thematic area 1.b)	Under the guidelines of this call, visual artists can be involved in the role of the visual art curator, as long as this is justified and supported through capability or previous experience.
8	Can we have an exhibition outside Tirana in a state institution? (thematic area 1.b)	The guidelines of this call do not exclude the possibility of activities such as exhibitions in premises of state institutions. However, kindly note that SCF aims to support the independent cultural scene, specifically young and emerging artists and independent cultural organizations focusing on the above-mentioned target group. In the case of proposed activities in premises of state institutions, we encourage applicants to justify why such premises are chosen and

		<p>provide details that clarify that such choice does not contradict Swiss Cultural Fund's objectives.</p> <p>Our evaluation board reserves the right to decide whether there is a conflict of interest and/or the state-owned space contradicts the vision and the mandate of SCF: support to the independent cultural scene.</p>
9	Can applicants apply electronically?	Applicants can only apply electronically. Please refer to the application guidelines for details.
10	Can one artist be involved as a contributor in more than one project proposed by 2 different applicants?	<p>An artist with no leading role can be involved as a contributor in more than one project proposed by two different applicants.</p> <p>Some examples of non-leading roles are: film crew members, supporting actors, stage designers, instrumentalists in bands or orchestras etc.</p>
11	Does the maximum grant amount of 1.000.000 ALL refer to old monetary denomination?	Swiss Cultural Fund only communicates according to the official monetary denomination, enabled in 1964.
12	Can this grant be given to finance a project which has been under development for years and which has the same theme as that of your call?	<p>The guidelines of this call do not exclude the possibility of supporting projects which have been in development for years.</p> <p>However, note that SCF aims to support the independent cultural scene, specifically young and emerging artists and independent cultural organizations focusing on the above-mentioned target group.</p> <p>Our evaluation board reserves the right to decide whether such proposal contradicts the vision and the mandate of SCF.</p>
13	<p>Questions about budget lines:</p> <p>13.a What costs are considered as "Fees</p>	13.a Any costs that are related to the compensation of artists for their work and their intellectual contribution to the project. Additional

<p>and copyright"</p> <p>13.b What are considered acceptable administrative costs for organizations?</p> <p>13.c What is the limit for "partial office and running costs"?</p> <p>13.d What are "communication and promotion costs". Are the following costs acceptable:</p> <ul style="list-style-type: none"> • Payments for presence on public television • Payments for journalists in order to publish articles • Social media advertising • Costs for advertising in web or TV? 	<p>to that, any other fees for the payment of experts engaged in the project.</p> <p>13.b Our application guidelines define as acceptable the following administrative costs for organizations: fees of the management of the project, partial office and running costs, accounting, etc.</p> <p>Our evaluation board reserves the right to consider if the presented costs are justified and adequate for the project's implementation.</p> <p>13.c Our application guidelines do not define such limit.</p> <p>Our evaluation board reserves the right to consider if the presented costs are justified and adequate for the project's implementation.</p> <p>13.d SCF supports only formal and ethical communication expenses for communication and promotion costs, that refer to regular transactions inside the Albanian market. Therefore:</p> <ul style="list-style-type: none"> • Payments for presence on public television – Not accepted. Culture reporting in public television must be a free service. • Payments for journalists in order to publish articles – Not accepted. Unethical PR practices are not supported by SCF. • Social media advertising – Not accepted. • Costs for advertising in web or TV – Not accepted, unless clearly justified for the artistic purpose of the proposal. In this case, Our evaluation board reserves the right to consider if the presented costs are justified and adequate for the project's
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		<p>implementation.</p> <p>Some of the accepted communication and promotion expenses are:</p> <ul style="list-style-type: none"> • Production of visibility and information materials, such as: catalogues, booklets, leaflets, banners. • Rental of equipment that facilitates communication, such as: cameras, microphones, lighting. • Rental of services that facilitate communication and promotion, such as: photography, video, live streaming. • Costs for web hosting related to the project.
14	<p>Is there any rule that would prevent two different projects, by two different applicants, to be implemented in the same premises - dedicated spaces, of course - and their screening/ promotion to be made on the same online platform?</p>	<p>Our guidelines do not exclude the possibility of two different projects to be implemented in the same premises, within dedicated spaces.</p> <p>Furthermore, our guidelines do not exclude the possibility of two different projects to be displayed or promoted in the same platform.</p> <p>However, kindly note that our evaluation board reserves the right to consider if the two projects represent enough uniqueness and originality to be considered different from each-other, both in content and team composition.</p>
Capacity building call		
1	<p>Are individuals eligible to apply for the open calls launched by your organization,</p>	<p>Yes, individuals, group of individuals and other informal organizations that meet the other</p>

	including capacity building?	criteria as per ToRs of each call, are eligible to apply for all calls opened by SCF that includes Grants Calls, Capacity Building Calls and organization of info-sessions, networking events and community building open calls.
2	What is the maximum financial amount that we can put on the budget application template for Capacity Building open call?	<p>The budget should be filled out according to the applicants' financial recourses needed to fulfill the activities and criteria of the call as per ToRs.</p> <p>However, it is expected that the level of engagement, measured in days, not to be less than 40 days in total, including the training days, for the whole organization, informal group or individuals. In case of individuals and informal groups, the group of trainers should not be less than 2 trainers.</p>
Call for consultant for the organisation of info-sessions, networking events and community building		
1	Is there a budget application template for Community Building similar to the grant calls?	Regarding the organization of info-sessions, networking events and community building open call, SCF has not included a budget template for the application. This means that the applicants can apply without submitting a budget template. However, neither penalization nor credit, will be granted to applicants that have submit a budget as complementary to the other requirements as per ToRs.

